

## HOTEL RESERVATION FORM

### IBC – SIBCON 2018 (2 - 4 October 2018)

(ID: 4539713)

To: Call Centre MICE Reservations  
 Email: [callcentre.mice@rwsentosa.com](mailto:callcentre.mice@rwsentosa.com)

Address: 8 Sentosa Gateway, Singapore 098269  
 Tel: +65 65777980 Fax: +67 65778895

Website: [www.rwsentosa.com](http://www.rwsentosa.com)

#### **A: Guest Information**

Salutation: Prof / Dr / Mr / Mrs / Ms                      Nationality: \_\_\_\_\_

Family / Last Name: \_\_\_\_\_                      Given / First Name: \_\_\_\_\_

Tel: \_\_\_\_\_                      Fax: \_\_\_\_\_

Email address: \_\_\_\_\_

Accompanying Person's name (If Any) \_\_\_\_\_

Arrival Date: \_\_\_\_\_                      Flight Number/ Arrival Time: \_\_\_\_\_  
 \*official check-in time is after 1500 hrs

Departure Date: \_\_\_\_\_                      Flight Number/ Departure Time: \_\_\_\_\_  
 \*official check-out time is prior 1100 hrs

\*If you are arriving between midnight and the official check-in time, please make the reservation one day prior to the date of arrival.

#### **B: Hotel Room Rate**

HOTEL ROOM RATE FOR THIS EVENT		
Room Type	Room Rates	Room Preferences (Subject to availability) Please circle
Hard Rock Hotel Deluxe Room	<b>S\$315.00++</b> per room per night (Room Inclusive of one breakfast and internet)	King / Twin
	<b>\$345.00++</b> per room per night (Room Inclusive of two breakfasts and internet)	
Festive Hotel Deluxe Room	<b>\$295.00++</b> per room per night (Room Inclusive of one breakfast and internet)	King / Twin
	<b>\$325.00++</b> per room per night (Room Inclusive of two breakfasts and internet)	
Hotel Michael Deluxe Room	<b>S\$295.00++</b> per room per night (Room Inclusive of one breakfast and internet)	King / Twin
	<b>\$325.00++</b> per room per night (Room Inclusive of two breakfasts and internet)	
Equarius Hotel Deluxe Room	<b>\$335.00++</b> per room per night (Room Inclusive of one breakfast and internet)	King / Twin
	<b>\$365.00++</b> per room per night (Room Inclusive of two breakfasts and internet)	

\*All rates quoted are in Singapore Dollars and are subject to 10% service charge ("Service Charge") and prevailing goods & services ("GST").

\*All late check-outs are subject to availability and the applicable room rates. Late check-out after 11:00am and before 6pm will be charged at 50% of the applicable room rate for one (1) night. Check-out after 6:00pm will be charged at 100% of the applicable room rate for one (1) night. Official check in: 1500hrs / check out: 1100hrs

\*Additional person (3rd occupant) is chargeable at S\$70.00++ per adult per night. (Maximum number of guests allowed in a room is 3 adults)"

**C: Room and Incidental Charges Guarantee**

Please guarantee to my credit card:      **VISA / MASTER / AMEX**

Credit Card Number

\_\_\_\_\_

Card holders name

\_\_\_\_\_

Expiry Date

[MM]

[YYYY]

Signature

\_\_\_\_\_

**Terms & Conditions**

- The "Event rate" is valid for stay period on 30 September – 6 October 2018 only and applicable for bookings made before 31 August 2018, thereafter, best available rate will be quoted.
- In the event that event rate is not available for pre & post date, best available rates will be quoted
- All reservations are subject to rooms' availability at the time of the reservation
- In the event that the above mentioned room category is not available at the time of the reservation, other room categories and best available rates will be quoted.
- A credit card number is required to confirm and guarantee the reservation.
- Bed Type subject to availability upon check in.
- All Cancellations or changes must be made by email (callcentre.mice@rwsentosa.com ) or fax (6577 8895) 14 days prior to arrival date or no shows will be subjected to 100% charge which will be automatically debited to guest's credit card.
- Early Departure Policy: Guest who shorten their stay before their original scheduled/departure date will be charged full stay room charge.